



**COMMUNITY EMPOWERMENT FUND
2025/2026**

The closing date for applications is Thursday 1st May 2025 at 5pm.

Please refer to the associated guidance when completing this application form.

All projects must be completed by 28th February 2026

AMOUNT OF GRANT REQUESTED

TYPE OF GRANT	AMOUNT	PURPOSE	SELECT ONE
*Small grant	Up to £4950	To assist with any barriers to sustaining your group. For development of smaller projects.	<input checked="" type="checkbox"/>
*Community ownership/Community Asset Transfer (CAT)/ Community empowerment	Up to £15,000	For groups who are taking ownership of land or assets. To support groups going through CAT or who have successfully achieved this, as well as supporting groups who are taking the lease of an asset. To support groups to achieve the priorities identified within their place plans or Community Action Plans	<input type="checkbox"/>

* only one type of grant can be selected

SECTION 1 – ORGANISATION DETAILS

a	Organisation Name	South Ayrshire Access Panel
b	Organisation Address	8 Dalmilling Crescent, Ayr, South Ayrshire, KA8 0QJ
c	Website	In build
d	Type of organisation (voluntary organisation, charity, CIC, Ltd. by guarantee, SCIO, unincorporated association etc. or private sector)	Voluntary organisation



e	If a charity or Limited Company please include your number	
f	Is your organisation VAT registered?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
g	Does your group/organisation have a bank account?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> In progress <input type="checkbox"/>

SECTION 2 – CONTACT DETAILS

The contacts below will be required to read the guidance notes and consent to being contacted by the council officers managing this fund including for monitoring and evaluation purposes.

	Contacts	Lead Contact	Secondary Contact
a	Name	██████████	██████████
b	Position in Organisation	██████████	██████
c	Contact E-mail	██████████████████	████████████████████████████████████████ ████████████████████████████████████████
d	Contact Telephone Number	██████████	██████████

SECTION 3 – PROJECT DETAILS

a	Project Title	Access Audit training
b	<p>In furtherance of the objectives, the Access Panel shall:</p> <ul style="list-style-type: none"> Develop consultation mechanisms with those who are responsible for ensuring access. This includes provision of information and advice on aspects of design, planning and implementation of legislation and best practice relating to access. Disseminate relevant information to all relevant and interested parties. 	



	<ul style="list-style-type: none"> • Maintain contact with relevant organisations and individuals. • Identify local access issues and work towards improved access. • Carry out site surveys to identify areas that need alteration, to accommodate access for all.
c	<p>What community will this project be delivered in and what communities will benefit? The South Ayrshire Access Panel (A constituted body) was formed in March 2024, under the overall banner of Disability Equality Scotland, a Charity, registered in Scotland, and it’s aims/objectives are as follow:</p> <p>To advance the education of the community concerning seen and unseen disability access issues in association with statutory, voluntary and other agencies and in furtherance thereof, but not otherwise, shall seek:</p> <p>To provide a forum for discussion of issues of accessibility relevant to the disabled and/or ageing community.</p> <p>To promote equal access for people with seen and unseen disabilities and the elderly to the built environment, information, facilities and services.</p>
d	<p>If your project will require maintenance in future years how will your organisation achieve/fund this?</p> <p>When we carry out audits for commercial properties, we will be asking them for donations to fund ongoing audits</p>
e	<p>Can your project demonstrate that your project/organisation needs have been identified through consultation?</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>
f	<p>Which of the following Council plan priorities most aligns with your proposed project:</p>



	<p>Priority 1 – Spaces & Places <input checked="" type="checkbox"/></p> <p>Priority 2 – Live, Work, learn <input type="checkbox"/></p> <p>Priority 3 – Civic & Community Pride <input type="checkbox"/></p> <p>What UKSPF priority does it meet:</p> <p>Health & Wellbeing <input checked="" type="checkbox"/> (Green Spaces, Active Travel, Sports Facilities, Cost of Living Support)</p> <p>Community Safety <input type="checkbox"/> (Crime Reduction/Prevention)</p> <p>Community Inclusion <input type="checkbox"/> (Arts, Culture, Heritage, Volunteering, Digital Connectivity, Local Engagement and Regeneration)</p> <p>Does your project meet with any of the following objectives?</p> <p>Ownership of local land and assets <input type="checkbox"/></p> <p>Community led regeneration <input type="checkbox"/></p> <p>Assist with Community Asset Transfer <input type="checkbox"/></p> <p>Align with Community Wealth Building Principles <input type="checkbox"/></p> <p>Link into your local place plan/community action plan priorities <input checked="" type="checkbox"/></p> <p>If linking into a place plan or a community action plan, please details which priority it will be achieving:</p> <p>Improved access for any and all disabilities.</p>	
g	Estimated start date:	Current



h	Estimated completion date:	Ongoing
i	<p>Is your application submitted in partnership with other organisations? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please detail.</p>	
j	<p>If your project relates to a property or land, please confirm whether you own, or lease the property or land</p> <p>own <input type="checkbox"/> lease <input type="checkbox"/> (</p> <p>If lease, an indication that the owner is supportive or aware that plans will be required. Please detail how you will provide evidence of support, ie long term lease</p> <p>If lease, then a copy of the lease needs to be provided.</p>	
k	<p>Please tick/populate as appropriate:</p> <p>Are you aware of the appropriate consents required for this project? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Do you have:</p> <ul style="list-style-type: none"> • Statutory consents for your project in place <input type="checkbox"/> • Planning, including listed building and conservation area consents <input type="checkbox"/> • Building Warrants <input type="checkbox"/> • Evidence of Pre application discussion <input type="checkbox"/> Please include your reference number <p>_____</p> <p>Not applicable <input checked="" type="checkbox"/></p> <p>Copies of any of the above need to be provided</p>	

SECTION 4 – PROJECT COSTS

		£
a	<p>How much are you requesting from the Community Empowerment Fund</p> <p>Are you applying for Revenue or Capital costs, or both?</p> <p>Revenue <input type="checkbox"/></p>	<p>£1239.68</p>



	Capital <input checked="" type="checkbox"/>	
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b Please provide a full break down of costs for your project.
If applying for both revenue and capital, then please details costs separately.

***For costs over £1000, 3 quotes need to be provided – if relevant quotes are not provided when submitting application, it will not be considered.**

Item description	No	Price	Total
SAFEHITCH - 3 In One Tape Measure - Laser measure - Vertical Cross Line	6	35.99	£215.94
Stanley Closed Case Fibreglass Tape 30m	6	12.29	£73.74
Access audit handbook	6	50.00	£300.00
Carry cases / bags	6	25.00	£150.00
Training			
In Person Access Auditing Course	1	500.00	£500.00

c Does your group require the full amount applied for your project? Yes No

If the fund is oversubscribed, would a part funded offer be considered?
Yes No

If yes, then would this impact the delivery of the project?

No,as we would continue to offer the service, but on a limited scale

If you are successful, will this funding be used as match funding?
Yes No

If yes, have the other sources been confirmed?



d	<p>OTHER FUNDING. Have you applied for, or received, grants from any other body for your project/activity? If so, please give details of to whom and how much: No</p> <table border="1" style="width: 100%;"> <tr> <td style="width: 30%;">Body:</td> <td></td> </tr> <tr> <td>Amount applied for:</td> <td></td> </tr> <tr> <td>Amount received:</td> <td></td> </tr> <tr> <td colspan="2" style="text-align: center;">OR</td> </tr> <tr> <td>When applied:</td> <td></td> </tr> <tr> <td>When decision expected:</td> <td></td> </tr> </table>	Body:		Amount applied for:		Amount received:		OR		When applied:		When decision expected:	
Body:													
Amount applied for:													
Amount received:													
OR													
When applied:													
When decision expected:													
e	<p>Please confirm you have the following documents:</p> <p>Constitution/Memorandum & Articles <input checked="" type="checkbox"/></p> <p>Audited or independently verified accounts <input type="checkbox"/></p> <p>Last 3 months bank statements <input checked="" type="checkbox"/></p> <p>We ask that you do not upload these documents when submitting your application due to GDPR regulations. These documents should be submitted via email to grants@south-ayrshire.gov.uk</p>												



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SECTION 5 – DECLARATION AND CONDITIONS

I, on behalf of, (organisation name):

- Certify that to the best of my knowledge the information contained in this application is true and accurate and will adhere to the following terms and conditions;
- Understand that making this application does not entitle the organisation to funding as a right;
- Will not commence or commit any expenditure before receiving approval of the funding;
- Confirm that the quotations are bona fide competitive quotes;
- Will provide the External Funding officer with digital colour photos of the work, both before and after the work has been completed. I understand that these images will be kept on record and used for future publicity;
- Understand that this funding award does not cover retrospective work;
- Understand that to make any misleading statement in relation to this application could make the application invalid, or may mean the organisation has to repay the funding;
- Understand that this application is subject to appropriate checks and meets appropriate conditions such as planning, procurement guidelines, and other statutory consents; and
- I Have read the associated guidance before completing and submitting this application form.
- Understands that if I do not provide satisfactory evidence of spend then the council may request I repay the grant
- Failure to return or complete and return any evaluations requested then I may not receive any future funding from South Ayrshire Council. I may be asked to repay the funds if I cannot provide evidence that they were used for the purpose intended.



Funded by
UK Government

Signature: Gordon Bee _____ Date: 30 April 2025

On behalf of: (Organisation name) South Ayrshire Access Panel

Please submit all supporting information to:

External funding Officer

grants@south-ayrshire.gov.uk