

**Coastal communities fund**

Guidance Notes & Essential Criteria

**Fund objectives**

South Ayrshire’s Coastal Community Fund has been established to invest funds from the region’s allocation of net revenue from Scottish Crown Estate marine assets out to 12 nautical miles across South Ayrshire.

**Criteria**

Applications should:

* demonstrate tangible benefits to the economy and/or safety, health and

wellbeing of coastal communities.

* demonstrate their contribution to the Council Priorities and Commitments

**Eligibility**

Applications must

* detail the full project costs and can be for capital and/or revenue costs
* directly benefit communities that have a coastline

South Ayrshire Council considers that a coastal community are those directly with a marine coastline or, where there is a river system, the extent to which is considered coastal is defined by using the Scottish Crown Estate Marine Assets map <https://www.crownestatescotland.com/what-we-do/map>. In addition, eligibility extends to communities with an operating harbour with direct access to the sea. Applications will be accepted from communities who fall within the definition above.

**Exclusions**

Applications:

• **cannot** include anything already committed to or paid for prior to a decision.

• **cannot** include costs to cover existing salaries**.** (additional hours are permitted)

• **cannot** be from any South Ayrshire Council Service

**Who can apply:**

**All applicants** must be active in our South Ayrshire Council’s area and spend any agreed funding such that it benefits people in coastal communities in our South Ayrshire Council’s area.

**Third Sector organisations/community groups** require to have a constitution and appropriate governance and financial arrangements in place, proportionate to the value of the application.

**Previous Recipients** – please note that previous recipients who haven’t spent their allocation from the last round won’t be considered for this round of funding.

**How much can you apply for?**

|  |  |  |
| --- | --- | --- |
| **Type of Grant** | **AMOUNT** | **PURPOSE** |
| Small grant | Up to £1000 | To support & sustain small grass roots groups and organisations. |
| Development grant | Up to £4,950 | The Development Grant will assist groups to plan & develop small scale projects that will link into one of the priorities of the Coastal Communities Grant Fund. Projects will essentially make communities a more attractive place to live & work. |

**!!Please note that you can only apply for one of the grants!!**

There is £20,000 available for the small grant fund & £25,000 available for the development grant.

**Priorities for the fund**

**For small grant only:**

* To assist with barriers to sustain the group
* To develop new projects/ideas

**For development grant only:**

* deliver improvements to public places that will increase the number of visitors
* make coastal communities more attractive places to live and work
* demonstrate a strong link to local strategies and local place plans

**Quotes required**

For any individual item included within the application that is over £1000 then 3 quotes must be provided.

**Decision making process**

On receipt of completed applications, there will be a compliance check of the constitution, governance and published annual accounts and then applications will be scored by an inter-service officer panel using a Scoring Framework. No late applications will be accepted.

If your funding application is successful you will be informed in writing and you will be required to sign a form to state that you accept our award conditions before we make any payment to you.

**Help and advice**

If you need help or have any questions, please Email: [grants@south-ayrshire.gov.uk](mailto:grants@south-ayrshire.gov.uk)

**Submitting your application form**

All applications to the fund will be made via the [Your Area Your Voice Your Choice](https://sac.communitychoices.scot/) site

Once the application is submitted on the platform, you will need to e-mail the following information to [Grants@south-ayrshire.gov.uk](mailto:Grants@south-ayrshire.gov.uk):

1. **Lead contact name, email address and telephone number.**
2. **Copy of constitution.**
3. **Copy of last 3 months bank statements**
4. **last verified/signed accounts**

**Monitoring & Evaluating**

* All grants awarded will be subject to strict monitoring and evaluating procedure.
* A midterm revue may be carried out.
* Any changes to your proposed project, or any delay in spending then you must inform the grants officer immediately.
* An evaluation form will be issued on completion, and this must be returned**. All invoices/receipts and proof of payment need to be returned. Failure to return may result in you having to pay back your grant funding.**
* Any groups not submitting an evaluation form may not receive any future funding from South Ayrshire Council. You may also be asked to repay the grant if you are not able to provide satisfactory evidence that the grant has been spent for the intended purpose.