

**PLACE BASED INVESTMENT FUND
2025/2026**

The closing date for applications is Thursday 19th February 2026 at 5pm.

Please refer to the associated guidance when completing this application form.

All projects must be completed by 30th September 2026

SECTION 1 – ORGANISATION DETAILS

a	Organisation Name	Friends of Dundonald Castle SCIO
b	Organisation Address	Dundonald Castle Visitor Centre, Winehouse Yett, Dundonald, South Ayrshire, KA2 9HD
c	Website	www.dundonaldcastle.org.uk
d	Type of organisation (voluntary organisation, charity, CIC, Ltd. by guarantee, SCIO, unincorporated association etc. or private sector)	SCIO
e	If a charity or Limited Company, please include your number	SC031541
f	Is your organisation VAT registered?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
g	Does your group/organisation have a bank account?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> In progress <input type="checkbox"/>

SECTION 2 – PROJECT DETAILS

a	Project Title	Phased Maintenance and Repairs to Community Hub: Double Glazing Upgrade
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b	<p>About Your Project</p> <p>Following receipt of a Building Condition Survey Report (December 2024) Friends of Dundonald Castle SCIO prepared a Maintenance and Repair Schedule to prioritise repair requirements and to introduce a system of logging repair and maintenance.</p> <p>Extensive works have already taken place, including the installation of upgraded, more cost effective and environmentally friendly heating system throughout the building. All lighting throughout the building has also been upgraded to LED standard.</p> <p>Our Maintenance and Repair Schedule also identified more extensive capital works. These form part of the longer-term requirement to secure the longevity of the Visitor Centre/Community Hub.</p> <p>The replacement of all glazing was identified as a level 4 priority.</p> <p>Our current glazing is original to the building which was constructed in 1996.</p> <p>The total cost for the full glazing project is £18,950 (+ VAT). As a VAT Registered charity we are applying for the amount NET of VAT.</p>
c	<p>What community will this project be delivered in and what communities will benefit?</p> <p>This Project will be delivered in the village of Dundonald and the surrounding area.</p> <p>It will benefit all users to our Community Hub which in 2025 welcomed 30,864 visitors.</p> <p>It will also benefit our rUK and International Visitors to Dundonald Castle; a Scheduled Ancient Monument of Category A International Importance, all of whom contribute to the visitor economy of South Ayrshire.</p> <p>Our building serves a dual purpose 7 days a week throughout the year: both as a Visitor Centre for Dundonald Castle and as a thriving and vibrant Community Hub. It is registered as the safe, welcoming and designated 'Cosy Space' for Dundonald in the South Ayrshire Council Directory supporting locals including those who may be experiencing loneliness, social isolation and vulnerability.</p> <p>Upgrading of the windows throughout the building will enhance our user experience, ensuring improved ventilation in the summer and enhanced heat retention in the winter.</p> <p>As a community-led tourism and heritage charity and social enterprise this much needed upgrade will support our drive to reduce our utility costs, support our sustainability and improve our energy efficiency, in turn, supporting our path to securing a Silver Award in Green Tourism.</p>

d	<p>If your project will require maintenance in future years how will your organisation achieve/fund this?</p> <p>As a social enterprise, we intend to fund any additional glazing maintenance in future years through our trading income generation from our planned future Maintenance and Repairs Sink Fund.</p>		
e	<p>Can your project demonstrate that your project/organisation needs have been identified through consultation?</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>		
f	<p>Which of the following Council plan priorities most aligns with your proposed project:</p> <p>Priority 1 – Spaces & Places <input checked="" type="checkbox"/></p> <p>Priority 2 – Live, Work, learn <input checked="" type="checkbox"/></p> <p>Priority 3 – Civic & Community Pride <input checked="" type="checkbox"/></p> <p>Does your project meet with any of the following objectives?</p> <p>20-minute neighbourhood <input type="checkbox"/></p> <p>Community led regeneration <input checked="" type="checkbox"/></p> <p>Community wealth building <input checked="" type="checkbox"/></p> <p>Link into your local place plan/community action plan priorities <input checked="" type="checkbox"/></p> <p>If linking into a place plan or a community action plan, please details which priority it will be achieving:</p> <p>Dundonald Place Plan. This project links to: Work in local economy Care & Maintenance Play & Recreation Social Interaction</p>		
g	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Estimated start date:</td> <td style="width: 50%; text-align: center;">1 May 2026</td> </tr> </table>	Estimated start date:	1 May 2026
Estimated start date:	1 May 2026		

h	Estimated completion date: (must be by 30th September 2026)	30 September 2026
i	Is your application submitted in partnership with other organisations? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, please detail.	
j	If your project relates to a property or land, please confirm whether you own, or lease the property or land own <input checked="" type="checkbox"/> lease <input type="checkbox"/> If lease, an indication that the owner is supportive or aware that plans will be required. Please detail how you will provide evidence of support, ie long term lease If lease, then a copy of the lease needs to be provided.	
k	Please tick/populate as appropriate: Are you aware of the appropriate consents required for this project? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Do you have: <ul style="list-style-type: none"> • Statutory consents for your project in place <input type="checkbox"/> • Planning, including listed building and conservation area consents <input type="checkbox"/> • Building Warrants <input type="checkbox"/> • Evidence of Pre application discussion <input type="checkbox"/> Please include your reference number _____ Not applicable <input checked="" type="checkbox"/> Copies of any of the above need to be provided	

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SECTION 3 – PROJECT COSTS

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a	How much are you requesting from the Place Based Investment Fund?	£18,950

b	<p>Please provide a full break down of costs for your project.</p> <p>*3 quotes need to be provided for proposed works – <u>if relevant quotes are not provided when submitting application, it will not be considered.</u></p> <p>Full replacement of all glazing with UPVC Double Glazing in Visitor Centre/Community Hub</p> <p>RMC Double Glazing (Ayr) Ltd - £18,950 (+VAT) – full costing breakdown and drawings provided</p> <p>Radbury Double Glazing Ltd, (Ayr)- £25,282.61 (+VAT)</p> <p>Homeworks Ayrshire, (Kilwinning) - £36,604 (+VAT)</p>					
c	<p>Does your group require the full amount applied for your project? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>If the fund is oversubscribed, would a part funded offer be considered? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, then would this impact the delivery of the project within the specified timescale? Yes</p> <p>If you are successful, will this funding be used as match funding? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, have the other sources been confirmed? It will be used as matched funding only if partial funding is awarded</p>					
d	<p>OTHER FUNDING. Have you applied for, or received, grants from any other body for your project/activity?</p> <p>If so, please give details of to whom and how much:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Body:</td> <td style="width: 70%;"></td> </tr> <tr> <td>Amount applied for:</td> <td></td> </tr> </table>		Body:		Amount applied for:	
Body:						
Amount applied for:						

	Amount received:	
	OR	
	When applied:	
	When decision expected:	
e	<p>Please confirm you have the following documents:</p> <p>Constitution/Memorandum & Articles <input checked="" type="checkbox"/></p> <p>Audited or independently verified accounts <input checked="" type="checkbox"/></p> <p>Last 3 months bank statements <input checked="" type="checkbox"/></p> <p>We ask that you do not upload these documents when submitting your application online due to GDPR regulations. These documents should be submitted via email to grants@south-ayrshire.gov.uk</p>	

SECTION 4 – DECLARATION AND CONDITIONS

I, on behalf of, (organisation name):

- Certify that to the best of my knowledge the information contained in this application is true and accurate and will adhere to the following terms and conditions;
- Understand that making this application does not entitle the organisation to funding as a right;
- Will not commence or commit any expenditure before receiving approval of the funding;
- Confirm that the quotations are bona fide competitive quotes;
- Will provide the External Funding officer with digital colour photos of the work, both before and after the work has been completed. I understand that these images will be kept on record and used for future publicity;
- Understand that this funding award does not cover retrospective work;
- Understand that to make any misleading statement in relation to this application could make the application invalid, or may mean the organisation has to repay the funding;

- Understand that this application is subject to appropriate checks and meets appropriate conditions such as planning, procurement guidelines, and other statutory consents; and
- I have read the associated guidance before completing and submitting this application form.
- Understands that if I do not provide satisfactory evidence of spend then the council may request I repay the grant
- Failure to return or complete and return any evaluations requested then I may not receive any future funding from South Ayrshire Council. I may be asked to repay the funds if I cannot provide evidence that they were used for the purpose intended.

Name of Person Completing Application: Kirsteen Croll _____ Date: 18/02/2026 _____

On behalf of: (Organisation name) Friends of Dundonald Castle SCIO _____

Please submit all supporting information to:

External funding Officer
grants@south-ayrshire.gov.uk