

**COASTAL COMMUNITIES FUND**

**2025/2026**

The closing date for applications is 24<sup>th</sup> May 2026.  
Please note late applications will not be accepted

Please refer to the associated guidance when completing this application form.

All projects must be completed by Friday 13<sup>th</sup> November 2026.

This is an application form for the Coastal Communities Fund managed by South Ayrshire Council. Please complete all parts of the form. If you require any clarification or additional information, then please contact [grants@south-ayrshire.gov.uk](mailto:grants@south-ayrshire.gov.uk)

**Amount of grant requested**

TYPE OF GRANT	AMOUNT	PURPOSE	SELECT ONE
*Small grant	Up to £1000	To support small grass roots groups and organisations.	<input checked="" type="checkbox"/>
*Development grant	Up to £10,000	The Development Grant will assist groups to plan & develop small scale projects that will link into one of the priorities of the Coastal Communities Grant Fund. Projects will essentially make communities a more attractive place to live & work.	<input type="checkbox"/>

**Section 1: Organisation Details**

Organisation Name	<b>Ayr &amp; District Trefoil Guild – Ayrshire South</b>
Organisation Address	<b>c/o – 27 Queen’s Terrace, AYR. KA7 1DX</b>
Type of organisation (voluntary organisation, charity, CIC, Ltd. by guarantee, SCIO, unincorporated association etc. or private sector)	<b>Trefoil is a Charity part of Girlguiding</b>

If a charity or Limited Company, please include your number	<b>SC 039014</b>
Does your group/organisation have a bank account?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> In progress <input type="checkbox"/>

## Section 2: Contact details

Contacts	Lead Contact
Name	Mrs. Gillian P. Melrose
Position in Organisation	Ayr & District Secretary
	County Chair of Ayrshire South
	Scottish Trefoil Secretary

## Section 3: Project Details

### a. Project Title

Training & Learning Event

### b. About your project, what are you seeking funding for?

**For large grant applicants only - what risks have you considered, and what steps will you take to keep the project sustainable over the long term?**

Trefoil is inclusive for one and all [both female and male], and we try hard to accommodate carers who may come along too. In Ayrshire South Trefoils we have both blind and disabled members, and we adjust our Weekly programme to assist them. Many Members of Trefoil are still active leaders in Rainbows, Brownies; Guides and Rangers. For this Event we are looking to bring members of the Guilds together with the thought of upskilling any training and practices. Following the event members attending can then deliver onwards to all the relevant girls from the Ages of 4 upwards as well as fellow Girlguiding Leaders.

We have access to Trainers who are offering their time and transport free of charge which we are very grateful for. Even the light luncheon is being provided by a guiding leader at a greatly reduced cost.

On the day, we hope to build our skills so we can interact more confidently and effectively with our younger members, including those who have additional support needs or disabilities. Bringing everyone together will give us the chance to share ideas, approaches, and resources. After the event, all attendees will be encouraged to put these skills into practice, helping to provide wider, more inclusive support for members of all ages.

All member including lesser-sighted and those with disabilities will be supported to take part in bead-making, friendship-bracelet making, stone painting, and a variety of crafts including macramé, decoupage, and embroidered key fobs. There will also be camp crafts and outdoor games for everyone to enjoy.

We are delighted that a former Scottish trainer who is registered blind is coming along to suggest a variety of activities that leaders can take away to camps; days out; meetings and indeed Guild get-togethers.

Trefoil is a branch of Girlguiding UK – It is for females and males over the age of 18 and we pride ourselves on being a place to find friendship; to get involved in new challenges; or get active within our community. We are a place to give support and find comfort. Our network stretches across the whole of the U.K. and indeed Word Wide.

We have invited an International Adviser along to the event also who will be able to point members into the wider direction of taking ideas from their local Community Worldwide.

I personally have attended many Countries for International events [India; New Zealand; Singapore; Canada; Mexico; U.S.A.; Hongkong to name but a few] and I am looking very much forward to personally showing how members can attend overseas events taking forward training and knowledge they have learned locally.

**c. What community will this project be delivered to and what communities will benefit?**

South Ayrshire Trefoil Guilds and Girlguiding Community Leaders [who all run Units]. They in turn will extend to ALL our Membership their newly learned training and crafts – we are an extremely inclusive organization.

**d. Can your project demonstrate that your project/organisation needs have been identified through consultation?**

Yes  No

**If yes, please include details of the consultation and a summary of the results.**

Although we have not carried out a single formal consultation exercise, our project and organisational needs are continually shaped through ongoing engagement with our members. We regularly consult through meetings, discussions about ways forward, conversations on improvements, and explore how we can encourage new members to join. This continuous dialogue ensures that our priorities reflect what our members tell us they need.

There is always constructive training and programme development at both our monthly meetings and our Unit meetings, and we pride ourselves on running happy, supportive

Guilds and Girlguiding Units. Everyone is encouraged to get involved at whatever level suits them, and in whichever way works best for the individual.

Trefoil is extremely flexible, with guilds and groups to suit everyone. Some meet in person, some are online only, and others use a hybrid model with online meetings and in-person events. Several of our Guilds include members from different parts of the UK, and we also offer specialist interest groups such as canal boating and hill walking. These varied formats give members multiple opportunities to share views, ideas and feedback in ways that feel comfortable and accessible.

This event will also include all relevant safety considerations, including health and safety requirements and Risk Assessments for our meeting spaces. These discussions form another important part of how we consult with members and ensure our activities remain safe, inclusive and responsive to their needs.

**e. Which of the following Council plan priorities most aligns with your proposed project:**

Priority 1 – Spaces & Places

Priority 2 – Live, Work, learn

Priority 3 – Civic & Community Pride

**If linking into a place plan or a community action plan, please detail which priority it will be achieving. See [here](#) for local plans.**

None are available at this moment in time for my local area – Ayr South. However, looking at some of the plans for some of the other South Ayrshire Areas where we have units we could link to the following:

Ayr North and Girvan – Empowered and Involved Community - Support and empower existing community groups by improving knowledge and skills.

**f. Please select the grant you are applying for and the relevant priority (you can select more than one priority, if applicable).**

**For small grant only:**

- To assist with barriers to sustain the group
- To develop new projects/ideas

**For development grant only:**

- Deliver improvements to public places that will increase the number of visitors
- make coastal communities more attractive places to live and work
- demonstrate a strong link to local strategies and local place plans

<b>Estimated start date:</b>	<b>17<sup>th</sup> October 2026</b>
<b>Estimated completion date: (must be by 13<sup>th</sup> November 2026)</b>	<b>17<sup>th</sup> October 2026</b>

**g. If your project relates to a property or land, please confirm whether you own, or lease the property or land**

own  lease

**If lease, an indication that the owner is supportive or aware that plans will be required. Please detail how you will provide evidence of support, ie long term lease.**

**If lease, then a copy of the lease needs to be provided.**

**h. Please tick/populate as appropriate:**

**Are you aware of the appropriate consents required for this project? Yes  No**

**Do you have:**

- Statutory consents for your project in place
- Planning, including listed building and conservation area consents
- Building Warrants
- Evidence of Pre application discussion  Please include your reference number
- ---

 Not applicable

**Copies of any of the above need to be provided.**

#### **Section 4: Project Costs**

**How much funding are you requesting from the Coastal Communities Fund?**

£1000

**Are you applying for Revenue or Capital costs, or both?**

Revenue  £

Capital  £

Please provide a full break down of costs for your project for your application to be considered.

If applying for both revenue and capital, then please detail costs separately.

Item/Activity	Cost
Hire of Alloway Parish Church Halls	£420 : 00
[this amount may increase slightly if a further hall is needed]	£50 : 00
Light Lunch and refreshments	£500 : 00
<b>Total</b>	<b>£970 : 00</b>

For development grant only:

**\*3 quotes need to be provided for proposed works over £1000 (individual item), quotes need to be dated within last 6 months – if relevant quotes are not provided when submitting application, it will not be considered.**

#### Section 5: Checklist

Please confirm you have the following documents:

Constitution/Memorandum & Articles

Audited or independently verified accounts

Last 3 months bank statements

#### Section 6: Declaration & Conditions

I, on behalf of, (organisation name):

- Certify that to the best of my knowledge the information contained in this application is true and accurate and will adhere to the following terms and conditions;
- Understand that making this application does not entitle the organisation to funding as a right;
- Will not commence or commit any expenditure before receiving approval of the funding;
- Confirm that the quotations are bona fide competitive quotes;
- Will provide the External Funding officer with digital colour photos of the work, both before and after the work has been completed. I understand that these images will be kept on record and used for future publicity;
- Understand that this funding award does not cover retrospective work;

- Understand that to make any misleading statement in relation to this application could make the application invalid, or may mean the organisation has to repay the funding;
- Understand that this application is subject to appropriate checks and meets appropriate conditions such as planning, procurement guidelines, and other statutory consents; and
- I Have read the associated guidance before completing and submitting this application form.
- Understands that if I do not provide satisfactory evidence of spend then the council may request I repay the grant

Failure to return or complete and return any evaluations requested then I may not receive any future funding from South Ayrshire Council. I may be asked to repay the funds if I cannot provide evidence that they were used for the purpose intended.

Name of Person Completing Application: Mrs. Gillian Patricia Melrose \_\_\_\_\_

On behalf of: (Organisation name) : Ayr & District Trefoil Guild \_\_\_\_\_

Date: \_\_\_19<sup>th</sup> May, 2026 \_\_\_\_\_

Completed applications only should be saved as a PDF document and uploaded to

[Your Area Your Voice Your Choice](#)

Supporting documents should be e-mailed to [grants@south-ayrshire.gov.uk](mailto:grants@south-ayrshire.gov.uk)

These include:

- Constitution
- Last 3 months bank statements
- Independently verified accounts
- Quotes (where required)