



Funded by  
UK Government

**COMMUNITY EMPOWERMENT FUND  
2025/2026**

Completed project application forms must be emailed to:

[grants@south-ayrshire.gov.uk](mailto:grants@south-ayrshire.gov.uk)

The closing date for applications is Thursday 1<sup>st</sup> May 2025 at 5pm.

Please refer to the associated guidance when completing this application form.

**All projects must be completed by 28<sup>th</sup> February 2026**

**AMOUNT OF GRANT REQUESTED**

TYPE OF GRANT	AMOUNT	PURPOSE	SELECT ONE
*Small grant	Up to £4950	To assist with any barriers to sustaining your group. For development of smaller projects.	<input type="checkbox"/>
*Community ownership/Community Asset Transfer (CAT)/ Community empowerment	Up to £15,000	For groups who are taking ownership of land or assets. To support groups going through CAT or who have successfully achieved this, as well as supporting groups who are taking the lease of an asset. To support groups to achieve the priorities identified within their place plans or Community Action Plans	<input checked="" type="checkbox"/>

**\* only one type of grant can be selected**

**SECTION 1 – ORGANISATION DETAILS**

<b>a</b>	<b>Organisation Name</b>	<b>Annbank Community Association</b>
<b>b</b>	<b>Organisation Address</b>	<b>Annbank Village Hall, Weston Avenue, Annbank, Ayr, South Ayrshire, KA6 5EE</b>
<b>c</b>	<b>Website</b>	<b><a href="https://www.facebook.com/annbankcommunityassociation/">https://www.facebook.com/annbankcommunityassociation/</a></b>
<b>d</b>	<b>Type of organisation</b>	<b>Community Association</b>



	(voluntary organisation, charity, CIC, Ltd. by guarantee, SCIO, unincorporated association etc. or private sector)	
e	If a charity or Limited Company please include your number	N/A
f	Is your organisation VAT registered?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
g	Does your group/organisation have a bank account?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> In progress <input type="checkbox"/>

## SECTION 2 – CONTACT DETAILS

The contacts below will be required to read the guidance notes and consent to being contacted by the council officers managing this fund including for monitoring and evaluation purposes.

	Contacts	Lead Contact	Secondary Contact
a	Name		
b	Position in Organisation		
c	Contact E-mail		
d	Contact Telephone Number		

## SECTION 3 – PROJECT DETAILS

a	Project Title	Annbank Hall Toilet Refurbishment
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<b>b</b>	<p><b>About Your Project</b></p> <p>Annbank Village Hall's outdated toilet facilities urgently need refurbishment. Modernising these essential amenities will significantly improve the overall experience for all users, enhance accessibility for individuals with additional needs, and contribute to the hall's ongoing efforts to become more energy-efficient and sustainable.</p> <p>The project will fully renovate the existing Female and Male toilet facilities. This will include installing modern, durable fittings, improved ventilation, and energy-efficient lighting and plumbing systems. These upgrades will create a cleaner, safer, and more welcoming environment. And they will also reduce maintenance costs, as newer facilities will be less prone to frequent breakdowns and repairs.</p> <p>Improving the toilet facilities will make Annbank Village Hall more attractive for community use, events, and private hire, increasing footfall and generating vital income to support the hall's future.</p>
<b>c</b>	<p><b>What community will this project be delivered in and what communities will benefit?</b></p> <p>This project will be delivered in Annbank, a small rural community where Annbank Village Hall is an essential hub for social connection, services, and activities.</p> <p>In the <i>"Annbank Place Planning: Priorities for Action – Engagement Outcomes, June 2022"</i> report, Annbank scored 4.1 for social interaction, highlighting the importance of spaces like the Village Hall. However, the report also identified a lack of informal gathering opportunities, community events, and overall togetherness, demonstrating the need for an accessible and welcoming community space.</p> <p>The Annbank Community Association, a volunteer-led group formed in 2022, has successfully revitalised the hall, transforming it from a deteriorating facility into a thriving, vibrant hub. Now progressing through the Community Asset Transfer process in 2025, the Association's work has significantly strengthened community spirit, offering a setting for vital social engagement, support, and connection.</p> <p>The Village Hall supports a range of activities, including Karate classes, a Church group, Pilates and Mindfulness classes, and sports pop-ups. It is also the headquarters for the <i>Night Before Christmas</i> campaign, which provides gifts to children facing poverty. It also hosts the Annbank Food Larder, helping tackle food waste and supporting families.</p> <p>In addition to providing critical community services, the hall is a popular venue for private and social functions such as birthday parties, anniversaries, and Young Farmers events.</p>



	<p>It also hosts seasonal celebrations, such as Easter Egg Hunts and Halloween Walks, community fun days, fayres, music nights, bingo evenings, and cinema nights, in partnership with organisations like IRIS. These events help reduce social isolation and foster community togetherness.</p> <p>Refurbishing the toilet facilities will modernise the building and benefit all hall users. It will also enhance the experience for community groups, social functions, and essential services alike. Improved amenities will help secure the hall's sustainability, enabling it to meet the needs of current and future generations.</p> <p>Your support for this project will make a lasting, positive impact on the people of Annbank and help sustain a vital community asset at the heart of village life.</p>
	<p><b>If your project will require maintenance in future years how will your organisation achieve/fund this?</b></p> <p>As discussed above, the Annbank Community Association is fully committed to the long-term maintenance and sustainability of Annbank Village Hall. The hall is managed and operated entirely by a dedicated team of local volunteers, who have already proven their ability to revitalise and sustain this important community asset.</p> <p>Recently, the Association successfully raised funds and worked together to enhance the hall's outdoor space, undertaking landscaping projects and constructing outdoor buildings that now serve as Men's Sheds and informal community meeting spaces.</p> <p>The Association generates income through regular hall hires, community events, fundraising activities, and grant applications to support ongoing maintenance. Since its formation, the Association has organised various successful fundraising events, including bingo nights, psychic nights, live music events, and community showcases.</p> <p>Additionally, locals contribute to the hall's operation through regular monthly donations, providing a stable funding source for its upkeep.</p> <p>Furthermore, as noted after the kitchen renovation in the hall, renovating the toilet facilities would significantly reduce future maintenance costs, as modern, high-quality installations are far more durable and less likely to require frequent repairs. Investing in these improvements now will not only enhance the user experience but also protect the hall's limited resources in the years ahead</p>



	Through this proactive approach to financial planning, combined with strong local ownership and community backing, the Association is confident that future maintenance needs will be met, ensuring the hall remains a vital hub for Annbank for many years.
e	<p><b>Can your project demonstrate that your project/organisation needs have been identified through consultation?</b></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>
f	<p><b>Which of the following Council plan priorities most aligns with your proposed project:</b></p> <p>Priority 1 – Spaces &amp; Places <input checked="" type="checkbox"/></p> <p>Priority 2 – Live, Work, learn <input checked="" type="checkbox"/></p> <p>Priority 3 – Civic &amp; Community Pride <input checked="" type="checkbox"/></p> <p><b>What UKSPF priority does it meet:</b></p> <p>Health &amp; Wellbeing <input type="checkbox"/> (Green Spaces, Active Travel, Sports Facilities, Cost of Living Support)</p> <p>Community Safety <input type="checkbox"/> (Crime Reduction/Prevention)</p> <p>Community Inclusion <input checked="" type="checkbox"/> (Arts, Culture, Heritage, Volunteering, Digital Connectivity, Local Engagement and Regeneration)</p> <p><b>Does your project meet with any of the following objectives?</b></p> <p>Ownership of local land and assets <input type="checkbox"/></p> <p>Community led regeneration <input checked="" type="checkbox"/></p> <p>Assist with Community Asset Transfer <input type="checkbox"/></p> <p>Align with Community Wealth Building Principles <input type="checkbox"/></p>



	<p>Link into your local place plan/community action plan priorities <input type="checkbox"/></p> <p>If linking into a place plan or a community action plan, please details which priority it will be achieving:</p>	
g	Estimated start date:	May 2025 (TBC to align with funding)
h	Estimated completion date:	July 2025 (TBC to align with funding)
i	<p>Is your application submitted in partnership with other organisations? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please detail.</p>	
j	<p>If your project relates to a property or land, please confirm whether you own, or lease the property or land</p> <p>own <input type="checkbox"/> lease <input type="checkbox"/></p> <p>If lease, an indication that the owner is supportive or aware that plans will be required. Please detail how you will provide evidence of support, ie long term lease</p> <p>If lease, then a copy of the lease needs to be provided.</p>	
k	<p>Please tick/populate as appropriate:</p> <p>Are you aware of the appropriate consents required for this project? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>Do you have:</p> <ul style="list-style-type: none"> <li>Statutory consents for your project in place <input type="checkbox"/></li> <li>Planning, including listed building and conservation area consents <input type="checkbox"/></li> <li>Building Warrants <input type="checkbox"/></li> <li>Evidence of Pre application discussion <input type="checkbox"/> Please include your reference number</li> </ul> <p>_____</p> <p>Not applicable <input checked="" type="checkbox"/></p> <p>Copies of any of the above need to be provided</p>	



## SECTION 4 – PROJECT COSTS

		£
a	<p><b>How much are you requesting from the Community Empowerment Fund</b></p> <p><b>Are you applying for Revenue or Capital costs, or both?</b></p> <p>Revenue <input type="checkbox"/></p> <p>Capital <input checked="" type="checkbox"/></p>	£8,600.00
b	<p><b>Please provide a full break down of costs for your project.</b>  <b>If applying for both revenue and capital, then please details costs separately.</b></p> <p>Ladies Toilet            2 x toilet and cisterns            2 x counter top sinks with new taps            Gents Toilet            3 x Urinals            1 x Urinal Cistern with water monitoring equipment            Exposed urinal pipework for cold water supply and waste pipework and fittings.            2 x wall hung was hand basins and taps, with exposed hot and cold pipework, and waste pipework and fittings.            1 x toilet and cistern.            Renew all waste connection including new multikwiks and bottle traps.            Connect onto and alter pipework as required.            1.00 £3,300.00 <b>£3,300.00</b></p> <p>Joinery Work            New LVT click flooring anti slip concrete grey for both ladies and gents toilets            New worktops            New wet wall for boxing in under sinks and worktops            1.00 £2,000.00 <b>£2,000.00</b></p> <p>Plumbing land Joinery labour costs 1.00 £3,000.00 <b>£3,000.00</b>            Skip Hire for all wate generated 1.00 £300.00 <b>£300.00</b>  <b>Total £8,600.00</b></p>	



<b>c</b>	<p><b>Does your group require the full amount applied for your project? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></b></p> <p>If the fund is oversubscribed, would a part-funded offer be considered? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p><b>If yes, then would this impact the delivery of the project?</b></p> <p>Although full funding is preferred. The Association could organise fundraising activities to raise funds for the shortfall.</p> <p><b>If you are successful, will this funding be used as match funding?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, have the other sources been confirmed?</p>												
<b>d</b>	<p><b>OTHER FUNDING. Have you applied for, or received, grants from any other body for your project/activity?</b> If so, please give details of to whom and how much: No</p> <table border="1"> <tr> <td><b>Body:</b></td> <td></td> </tr> <tr> <td><b>Amount applied for:</b></td> <td></td> </tr> <tr> <td><b>Amount received:</b></td> <td></td> </tr> <tr> <td colspan="2"><b>OR</b></td> </tr> <tr> <td><b>When applied:</b></td> <td></td> </tr> <tr> <td><b>When decision expected:</b></td> <td></td> </tr> </table>	<b>Body:</b>		<b>Amount applied for:</b>		<b>Amount received:</b>		<b>OR</b>		<b>When applied:</b>		<b>When decision expected:</b>	
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e	<p><b>Please confirm you have the following documents:</b></p> <p>Constitution/Memorandum &amp; Articles <input checked="" type="checkbox"/></p> <p>Audited or independently verified accounts <input checked="" type="checkbox"/></p> <p>Last 3 months bank statements <input checked="" type="checkbox"/></p> <p><b>We ask that you do not upload these documents when submitting your application due to GDPR regulations. These documents should be submitted via email to <a href="mailto:grants@south-ayrshire.gov.uk">grants@south-ayrshire.gov.uk</a></b></p>
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## SECTION 5 – DECLARATION AND CONDITIONS

<p>I, on behalf of, (organisation name): Annbank Community Association</p> <ul style="list-style-type: none"><li>• Certify that to the best of my knowledge the information contained in this application is true and accurate and will adhere to the following terms and conditions;</li><li>• Understand that making this application does not entitle the organisation to funding as a right;</li><li>• Will not commence or commit any expenditure before receiving approval of the funding;</li><li>• Confirm that the quotations are bona fide competitive quotes;</li><li>• Will provide the External Funding officer with digital colour photos of the work, both before and after the work has been completed. I understand that these images will be kept on record and used for future publicity;</li><li>• Understand that this funding award does not cover retrospective work;</li><li>• Understand that to make any misleading statement in relation to this application could make the application invalid, or may mean the organisation has to repay the funding;</li><li>• Understand that this application is subject to appropriate checks and meets appropriate conditions such as planning, procurement guidelines, and other statutory consents; and</li><li>• I Have read the associated guidance before completing and submitting this application form.</li><li>• Understands that if I do not provide satisfactory evidence of spend then the council may request I repay the grant</li></ul>
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- Failure to return or complete and return any evaluations requested then I may not receive any future funding from South Ayrshire Council. I may be asked to repay the funds if I cannot provide evidence that they were used for the purpose intended.

Signature: *Isabella McFarlane*

Date: 30/04/2025

On behalf of: (Organisation name) Annbank Community Association \_\_\_\_\_

**Please submit all supporting information to:**

External funding Officer

[grants@south-ayrshire.gov.uk](mailto:grants@south-ayrshire.gov.uk)